

Workforce Central

# Workforce Tablet

Streamline critical decision making with anytime access to labor data

## The Power of Workforce Central on a Tablet

The Kronos Workforce Tablet™ solution provides managers with constant mobile access to their Kronos Workforce Central® system — all through the simple, convenient, and compelling user experience offered by today's tablet devices. With the combined capabilities of Workforce Tablet and Apple iPad, Kronos delivers the power of a back-office PC to managers who don't work in the back office. Managers can easily record and access real-time labor data and streamline decision making by staying constantly connected to Workforce Central.

On-the-go access allows maximized productivity for managers and employees by allowing instant critical workforce management decisions — from the shop floor, across the building, or when traveling from store to store. The simplicity of the tablet functionality with vibrant graphics and large mobile display allows managers to access Workforce Central with virtually no user training necessary. And, like all iPad apps, Workforce Tablet is designed to take full advantage of the multitouch capabilities to easily navigate through data and make labor adjustments — using a simple tap, pinch, or swipe of a finger.

## Manage Your Workforce in the Moment

Workforce Tablet gives managers the power of a full workforce management solution in the portable and intuitive tablet, allowing them to toggle between the real-world activities on the frontline and the isolation of the back office. Managers can bring with them the data and controls they need wherever they go, and make critical workforce decisions in real time — for instant productivity gains and cost-control benefits.

With real-time knowledge of who's in, who's out, and who may be available, managers can make fast decisions and adjustments to maintain productivity, quality, and service levels — no matter where they're located. Adjustments to schedules can be made on the fly to cover unscheduled vacancies. Or, when departments are visibly busy and understaffed, managers can instantly adjust coverage appropriately.

## Familiar Features from Workforce Central on Your Tablet

The Alerts Center proactively notifies users of the state of key issues, key actions, and key processes. Alert notifications provide real-time information to users on tablet devices and, in some cases, direct the user to the component to act on the issue.

Workforce Genies® provide managers with the ability to view their "My Genies" from Workforce Central and quickly view key performance indicators for departments they are managing.

Scheduling\* functions can be performed with ease, no matter where you are. Managers can create open shifts, add and delete pay codes, and reassign shifts to other employees using call list functionality. Shifts can be edited, and you can even drag and drop shifts between employees to easily make adjustments to schedules on the fly.

Staffing\* functions provide a visual indication of under/overstaffing for all departments. Managers can view how their staffing levels match up to demand, and then drag and drop employees with appropriate skill sets to meet demand. Staffing for previous days can be accessed to analyze how well staffed you were; future plans can then be viewed to adjust staff accordingly.



## Key Benefits

- » **ENABLE MANAGERS** to access your Workforce Central system on the go, from any location at any time
- » **MANAGE IN THE MOMENT** with Geosensing that automatically detects your location and instantly sets the context on timecard approvals, exceptions, and schedules
- » **ADJUST EMPLOYEE SCHEDULES** in real time and view overtime reports to maintain productivity, quality, and service levels



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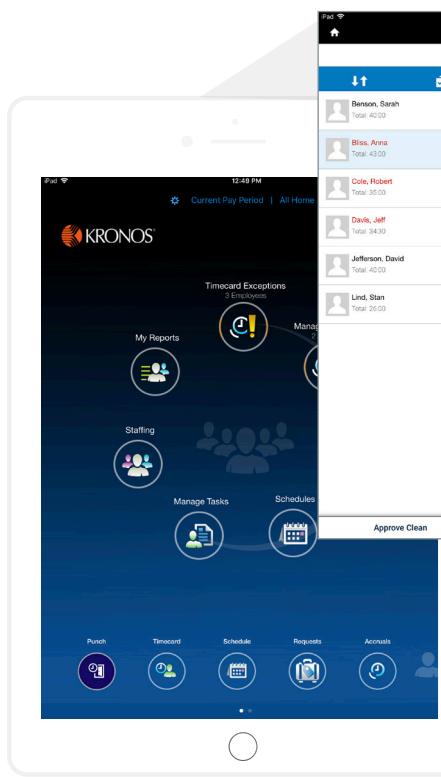


## Real-Time Tools for a Workforce on the Go

Geosensing allows managers who are responsible for multiple departments or geographic areas to set the context for their Workforce Central data to any specific location. Simply enter the radius of your location, and you'll see that local employee lists, schedules, and work units display the most relevant information.

Geofencing is used to determine whether an employee is actually at work when punching in and out. If an employee attempts to punch in to work outside of the geofenced area, the attempted punch is disallowed.

Offline mode provides access to the Punch and MobileViews modules. In offline mode, the device will store the data until the next time it is connected to the network. Once connectivity is re-established, the data will then be recorded with the proper time stamps.



\*requires Workforce Scheduler™

Managers can approve timecards and view maps to see exactly where mobile employees conduct time punches. In addition, they can manage exceptions such as missed, late, and early punches and quickly filter through long employee lists on the large, easy-to-navigate full-screen tablet.

Self-service tasks for hourly managers and employees who work on a tablet include: punch in and out; access to timecards and schedules; submit time-off and schedule requests; and view accruals.

## Technical

The application supports all languages that are supported in Workforce Central. Workforce Tablet is compatible with all generations of the Apple iPad.

## About Kronos

Kronos is a leading provider of workforce management and human capital management cloud solutions. Kronos industry-centric workforce applications are purpose-built for businesses, healthcare providers, educational institutions, and government agencies of all sizes. Tens of thousands of organizations — including half of the Fortune 1000® — use Kronos. **Kronos: Workforce Innovation That Works™.**

Put Kronos Workforce Tablet to work for you:  
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